

Cedar Mill Oregon Stake Calling and Training Young Men and Scouting Leaders

This document provides concise guidance for Bishopric members in their approach to calling the leaders and advisors for the Young Men and Scouting organizations in their wards.

The call to serve as a young men leader is one of the most demanding in the Church and it is essential that men are called who are willing to serve and commit the time required. It is essential that brethren who receive these calls, and their wives, understand:

- The expectations inherent in the new calling
- The length of tenure desired (5 years is typical)
- Their duties and how to become trained
- The resources available to assist them.

The extension of callings relating to Scouting positions in L.D.S. wards must also be accompanied by a clear explanation of the expectations and responsibilities associated with the calling. Keep in mind that those being called may have little or no prior experience with the Scouting organization, and need to be provided up front with the information and resource materials that will help them to succeed in their calling. Being a good, effective scoutmaster will require many hours.

Included is a separate sheet of information for each calling to be provided when the call is extended. Listed are materials specific to each calling; before you extend a calling, please gather the materials indicated for that calling and have it ready to present to the individual being called.

The following guidelines are to be followed for every new calling:

- 1) **Complete and submit a BSA adult leader registration form.** The form *must* be completed and submitted to the Scout Council office at least two week before the new calling can be sustained in sacrament meeting, in order for the BSA to conduct the mandatory background check. This requirement is absolutely mandatory, must never be overlooked, and is for the Young Men's protection, the Church's protection as well as your protection.
- 2) **Explain the requirement to become trained according to his position as soon as possible.** Refer the individual to the Scout Committee Chairman for information as soon as possible. Inform him of training opportunities and locations of upcoming training events. Make sure the scout committee knows about his new calling so that they rally around this newly called leader.
- 3) **Explain the demands of the calling.** Young men leaders are asked to make a consecrated offering of their time, talents and other material blessings, including:
 - a) Becoming fully trained in the new calling.
 - b) Spending time with the young men at least twice each week (Sunday and Mutual night), where he will be expected to teach and lead by example.
 - c) At least one week of his family's vacation time each year for scout camp or high adventure.
 - d) At least one Saturday per month for overnight outings, service projects, training, etc.
 - e) Attendance at other meetings including roundtable, stake leadership and BSA training meetings, presidency meetings (adult and quorum), ward leadership, scout committee, etc.
- 4) **Inform the Stake Young Men Presidency when new callings are accepted.** The Stake YM Presidency is eager to have the opportunity to train newly called YM leaders. Please encourage the Ward YM President to invite the stake leaders in to offer training.

Position: Young Men President

- 1) You should receive the following materials at the time the calling is extended (materials may be passed on from predecessor in the same calling):
 - Church Handbook of Instructions*, Book 2. See especially Section 2: Atonic Priesthood and Section 16: Gospel Teaching and Leadership
 - Improving Gospel Teaching: A Leader's Guide*
 - Teaching: No Greater Call*
 - Guidebook for Parents and Leaders of Youth*
 - Preach My Gospel*
 - Atonic Priesthood Lesson Manual*
 - Fulfilling our Duty to God booklet for respective age group(s)
 - For the Strength of Youth* pamphlet
 - Scouting Handbook* (the green book published by the Church)
 - Guide to Safe Scouting

If you have not received this material, please request it from the bishopric member who extended the call.

- 2) You should complete a BSA Adult Leader Application form at the time of the interview. The call cannot be presented in sacrament meeting earlier than two weeks after this application has been sent to the Scout Council office.
- 3) This calling is to prepare each young man to become a missionary, a priesthood leader, and an endowed husband and father. It is not a calling to see that the YM program runs smoothly.
- 4) Scouting is the activity program for the Atonic Priesthood. You are expected to become very proficient in the use of this tool, because when used properly it is known to be highly effective. You should not only attend Sunday meetings, but should also regularly attend activity meetings and outdoor activities for the respective age groups. Ensure that safety guidelines are followed and that leaders receive necessary training.
- 5) The Duty to God program helps our young men achieve the purposes of the Atonic Priesthood. You will be expected to become completely familiar with how this program works, what the requirements are, and the status of each young man's effort to obtain his Duty to God award. Your responsibility is to actively support each young man and his parents in this program.
- 6) You will have many opportunities to teach the young men. We ask that you follow the approved curricula closely, and that you prepare yourself to be led at all times by the Spirit as you interact with the youth.
- 7) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.olg.scouting.org as soon as possible and report complete to the scout committee advancement chair.
 - Complete New Leader's Essentials.
 - Conduct Ward Young Men Presidency meeting, attend PEC, Welfare, Ward Council, BYC, APC meetings.
 - Attend quarterly Stake Leadership meetings.
 - Support quarterly Courts of Honor.
 - Ensure the Bishop's Assistants hold quorum presidency meetings regularly (~2x per month). Ensure other quorums also hold presidency meetings.
 - Support all quorum advisors and scout leaders in carrying out the activity program and teaching effectively.
 - Carefully and prayerfully study Section 2 and Section 16 of Book 2: *General Handbook of Instructions*

Position: Young Men Counselor

- 1) You should receive the following materials at the time the calling is extended (materials may be passed on from predecessor in the same calling):
 - Church Handbook of Instructions*, Book 2, Section 2: Aaronic Priesthood and Section 16: Gospel Teaching and Leadership
 - Improving Gospel Teaching: A Leader's Guide*.
 - Teaching: No Greater Call*
 - Guidebook for Parents and Leaders of Youth*
 - Preach My Gospel*
 - Aaronic Priesthood Lesson Manual*
 - Fulfilling our Duty to God booklet for respective age group(s)
 - For the Strength of Youth* pamphlet
 - Scouting Handbook* (the green book published by the Church)
 - Guide to Safe Scouting

If you have not received this material, please request it from the bishopric member who extended the call.

- 2) You should complete a BSA Adult Leader Application form at the time of the interview. The call cannot be presented in sacrament meeting earlier than two weeks after this application has been sent to the Scout Council office.
- 3) This calling is to prepare each young man to become a missionary, a priesthood leader, and an endowed husband and father. It is not a calling to see that the YM program runs smoothly.
- 4) Scouting is the activity program for the Aaronic Priesthood. You are expected to become very proficient in the use of this tool, because when used properly it is known to be highly effective. You should not only attend Sunday meetings, but should also regularly attend activity meetings and outdoor activities for the respective age groups. Ensure that safety guidelines are followed and that leaders receive necessary training.
- 5) The Duty to God program helps our young men achieve the purposes of the Aaronic Priesthood. You will be expected to become completely familiar with how this program works, what the requirements are, and the status of each young man's effort to obtain his Duty to God award. Your responsibility is to actively support each young man and his parents in this program.
- 6) You will have many opportunities to teach the young men. We ask that you follow the approved curricula closely, and that you prepare yourself to be led at all times by the Spirit as you interact with the youth.
- 7) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.olg.scouting.org as soon as possible and report complete to the scout committee advancement chair.
 - Complete New Leader's Essentials
 - Attend Ward Young Men Presidency meetings, BYC, APC meetings
 - Attend quarterly Stake Leadership meetings.
 - Support quarterly Courts of Honor.
 - Ensure the Quorum President holds quorum presidency meetings regularly (~2x per month).
 - Support quorum advisors and scout leaders in carrying out the activity program
 - Carefully and prayerfully study Section 2 and Section 16 of Book 2: *General Handbook of Instructions*

Position: Young Men Secretary

Note: See responsibilities under “Committee Member” for Secretary and/or Treasurer; the Young Men Secretary may be called upon to fill some or all of those responsibilities

- 1) You should receive the following materials at the time the calling is extended (materials may be passed on from predecessor in the same calling):
 - Church Handbook of Instructions*, Book 2, Section 2: Aaronic Priesthood and Section 16: Gospel Teaching and Leadership
 - Improving Gospel Teaching: A Leader’s Guide*.
 - Teaching: No Greater Call*
 - Guidebook for Parents and Leaders of Youth*
 - Preach My Gospel*
 - Aaronic Priesthood Lesson Manual*
 - Fulfilling our Duty to God booklet for respective age group(s)
 - For the Strength of Youth* pamphlet
 - Scouting Handbook* (the green book published by the Church)
 - Guide to Safe Scouting

If you have not received this material, please request it from the bishopric member who extended the call.

- 2) You should complete a BSA Adult Leader Application form at the time of the interview. The call cannot be presented in sacrament meeting earlier than two weeks after this application has been sent to the Scout Council office.
- 3) This calling is to support the YM Presidency, Advisors, and Scout Leaders (including Varsity and Venturing Leaders) in preparing each young man to become a priesthood leader and an endowed husband and father.
- 4) The Duty to God program helps our young men achieve the purposes of the Aaronic Priesthood. You will be expected to become completely familiar with how this program works, what the requirements are, and the status of each young man’s effort to obtain his Duty to God award. Your responsibility is to actively support each young man and his parents in this program.
- 5) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.olg.scouting.org as soon as possible and report complete to the scout committee advancement chair
 - Complete New Leader’s Essentials
 - Attend Ward Young Men Presidency meetings, BYC, and APC meetings
 - Attend quarterly Stake Leadership meetings
 - Support quarterly Courts of Honor

Position: Scoutmaster, Assistant Scoutmaster

- 1) You should receive the following materials at the time the calling is extended (materials may be passed on from predecessor in the same calling):
 - Church Handbook of Instructions*, Book 2, Section 2: Aaronic Priesthood and Section 16: Gospel Teaching and Leadership
 - Improving Gospel Teaching: A Leader's Guide*.
 - Teaching: No Greater Call*
 - Guidebook for Parents and Leaders of Youth*
 - Preach My Gospel*
 - Fulfilling our Duty to God* booklet for respective age group(s)
 - For the Strength of Youth* pamphlet
 - Scouting Handbook* (the green book published by the Church)
 - Guide to Safe Scouting
 - BSA Scoutmaster Handbook*
 - Troop Program Resources for Scout Troops and Varsity Teams*

If you have not received this material, please request it from the bishopric member who extended the call.

- 2) You should complete a BSA Adult Leader Application form at the time of the interview. The call cannot be presented in sacrament meeting earlier than two weeks after this application has been sent to the Scout Council office.
- 3) You and your family are asked to make a consecrated offering of your time, talents, and other things with which the Lord has blessed you (including large vehicles). In addition to Sunday and weekly activity night meetings, participate in training, monthly overnight outings, regular service projects, temple trips and other youth activities.
- 4) The Duty to God program helps our young men achieve the purposes of the Aaronic Priesthood. You will be expected to become completely familiar with how this program works, what the requirements are, and the status of each young man's effort to obtain his Duty to God award. Your responsibility is to actively support each young man and his parents in this program.
- 5) Scouting is a highly effective tool when applied properly. It is essential that you teach the young men how to run the program themselves. Make extensive use of the troop committee to help you and avoid getting burned out. Ensure that safety guidelines are followed.
- 6) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.olg.scouting.org as soon as possible and report complete to the scout committee advancement chair.
 - Complete New Leader's Essentials.
 - Attend Boy Scout Basic Leader Training.
 - Attend Boy Scout Position Specific Training.
 - Attend either Outdoor Skills Training, Wood Badge Training, or both.
 - Wear the full Scout Leaders Uniform.
 - Attend Ward Young Men Presidency meetings, BYC, and APC meetings when invited.
 - Attend quarterly Leadership meeting when invited.
 - Support quarterly Courts of Honor.
 - Attend monthly Troop Committee Meetings.
 - Attend monthly Boy Scout Roundtable.
 - Work with Senior Patrol Leader to plan weekly Troop Meeting.
 - Hold monthly Patrol Leaders Council meeting.
 - Promote Junior Leader Training opportunities.
 - Attend yearly long term camp.
 - Attend monthly Scout activity, campout, high adventure or outdoor program.

Position: 11 Year Old Scout Leader & Assistants

1) You should receive the following materials at the time the calling is extended (materials may be passed on from predecessor in the same calling):

- Scouting Handbook* (the green book published by the Church)
- Guide to Safe Scouting
- BSA Scoutmaster Handbook*
- Troop Program Resources for Scout Troops and Varsity Teams*

If you have not received this material, please request it from the bishopric member who extended the call.

- 2) You should complete a BSA Adult Leader Application form at the time of the interview. The call cannot be presented in sacrament meeting earlier than two weeks after this application has been sent to the Scout Council office.
- 3) You and your family are asked to make a consecrated offering of your time, talents, and other things with which the Lord has blessed you (including large vehicles). In addition to weekly activity night meetings, please participate in three overnight outings per year, including the Stake 11 year-old Scouts Camporee held each year in June.
- 4) Scouting is a highly effective tool when applied properly. It is essential that you teach the young men how to run the program themselves. Make extensive use of the troop committee to help you and avoid getting burned out. Coordinate your efforts and annual calendar with the Scoutmaster, but do not combine your activity schedule with that of the deacon age scouts.
- 5) Ensure the Primary Presidency is aware of your schedule and plans. Coordinate any special needs or requests with the Primary Presidency.
- 6) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.olg.scouting.org as soon as possible and report complete to the scout committee advancement chair.
 - Complete New Leader's Essentials
 - Attend Boy Scout Basic Leader Training
 - Attend Boy Scout Position Specific Training
 - Wear the full Scout Leaders Uniform
 - Attend quarterly Stake Leadership meeting when invited
 - Support quarterly Courts of Honor
 - Attend monthly Troop Committee Meetings
 - Attend monthly Boy Scout Roundtable
 - Work with 11 Year Old Scouts Patrol Leader to plan weekly Patrol Meeting
 - Attend three overnight camp activities per year
 - Institute a "Trail to First Class" program as a guide to skills development in weekly patrol meetings and your annual calendar

Position: Varsity Team Coach & Assistants

- 1) You should receive the following materials at the time the calling is extended (materials may be passed on from predecessor in the same calling):
 - Church Handbook of Instructions*, Book 2, Section 2: Aaronic Priesthood and Section 16: Gospel Teaching and Leadership
 - Improving Gospel Teaching: A Leader's Guide*.
 - Teaching: No Greater Call*.
 - Guidebook for Parents and Leaders of Youth*
 - Preach My Gospel*
 - Fulfilling our Duty to God* booklet for respective age group(s)
 - For the Strength of Youth* pamphlet
 - Scouting Handbook* (the green book published by the Church)
 - Guide to Safe Scouting*
 - BSA Varsity Handbook*
 - Troop Program Resources for Scout Troops and Varsity Teams*

If you have not received this material, please request it from the bishopric member who extended the call.

- 2) You should complete a BSA Adult Leader Application form at the time of the interview. The call cannot be presented in sacrament meeting earlier than two weeks after this application has been sent to the Scout Council office.
- 3) You and your family are asked to make a consecrated offering of your time, talents, and other things with which the Lord has blessed you (including large vehicles). In addition to Sunday and weekly activity night meetings, please participate in monthly overnight outings, regular service projects, temple trips and other youth activities.
- 4) The Duty to God program helps our young men achieve the purposes of the Aaronic Priesthood. You will be expected to become completely familiar with how this program works, what the requirements are, and the status of each young man's effort to obtain the Duty to God award. Your responsibility is to support the young man and his parents in this program.
- 5) Scouting is a highly effective tool when applied properly. You should make every effort to become knowledgeable about the Varsity Scouting Program. It is essential that you teach the young men how to run the program themselves. Make extensive use of the troop committee to help you and avoid getting burned out.
- 6) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.olg.scouting.org as soon as possible and report complete to the scout committee advancement chair.
 - Complete New Leader's Essentials
 - Attend Varsity Scout Basic Leader Training
 - Attend Varsity Scout Position Specific Training
 - Attend either Outdoor Skills Training, Wood Badge Training, or both
 - Attend Powder Horn High Adventure Training
 - Wear the full Varsity Leaders Uniform
 - Attend Ward Young Men Presidency meetings, BYC, APC meetings when invited
 - Attend quarterly Stake Leadership meeting when invited
 - Support quarterly Courts of Honor
 - Attend monthly Troop Committee Meetings
 - Attend monthly Boy Scout Roundtable
 - Work with Program Manager to plan weekly Team Meeting and activities
 - Hold monthly Team Leaders Council meeting
 - Promote Junior Leader Training opportunities
 - Attend yearly high adventure
 - Attend monthly Scout activity, campout, high adventure or outdoor program

Position: Venture Advisor & Associate Advisors

- 1) You should receive the following materials at the time the calling is extended (materials may be passed on from predecessor in the same calling):
 - Church Handbook of Instructions*, Book 2, Section 2: Aaronic Priesthood and Section 16: Gospel Teaching and Leadership
 - Improving Gospel Teaching: A Leader's Guide*.
 - Teaching: No Greater Call*.
 - Guidebook for Parents and Leaders of Youth*
 - Preach My Gospel*
 - Fulfilling our Duty to God* booklet for respective age group(s)
 - For the Strength of Youth* pamphlet
 - Scouting Handbook* (the green book published by the Church)
 - Guide to Safe Scouting*
 - Venturing Leader Manual*
 - Troop Program Resources for Scout Troops and Varsity Teams*

If you have not received this material, please request it from the bishopric member who extended the call.

- 2) You should complete a BSA Adult Leader Application form at the time of the interview. The call cannot be presented in sacrament meeting earlier than two weeks after this application has been sent to the Scout Council office.
- 3) You and your family are asked to make a consecrated offering of your time, talents, and other things with which the Lord has blessed you (including large vehicles). In addition to Sunday and weekly activity night meetings, please participate in monthly overnight outings, regular service projects, temple trips and other youth activities.
- 4) The Duty to God program helps our young men achieve the purposes of the Aaronic Priesthood. You will be expected to become completely familiar with how this program works, what the requirements are, and the status of each young man's effort to obtain the Duty to God award. Your responsibility is to support the young man and his parents in this program.
- 5) Scouting is a highly effective tool when applied properly. You should make every effort to become knowledgeable about the Venture Scouting Program. It is essential that you teach the young men how to run the program themselves. Make extensive use of the troop committee to help you and avoid getting burned out.
- 6) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.olg.scouting.org as soon as possible and report complete to the scout committee advancement chair.
 - Complete New Leader's Essentials
 - Attend Venture Scout Basic Leader Training
 - Attend Venture Scout Position Specific Training
 - Attend either Outdoor Skills Training, Wood Badge Training, or both
 - Attend Powder Horn High Adventure Training
 - Wear the full Venture Leaders Uniform
 - Attend Ward Young Men Presidency meetings, BYC, APC meetings when invited
 - Attend quarterly Stake Leadership meeting when invited
 - Support quarterly Courts of Honor
 - Attend monthly Troop Committee Meetings
 - Attend monthly Boy Scout Roundtable
 - Work with Venture Crew President, Program Vice President and activity chairman to plan weekly Crew Meeting and activities
 - Hold monthly Crew Council meeting
 - Promote Junior Leader Training opportunities
 - Attend yearly high adventure
 - Attend monthly Scout activity, campout, high adventure or outdoor program

Position: Chartered Unit Representative

The counselor in the ward bishopric assigned to youth, or another worthy man assigned to this position.

- 1) The Chartered Unit Representative should have an excellent working knowledge of all aspects of the Scouting program, and should work closely with the Young Men President and Scout Committee Chairman in this capacity.
- 2) Hold regular personal interviews with the Committee Chairman, and work directly with the Committee Chairman to address issues with the chartered units in the Ward.
- 3) Complete and submit the BSA Adult Leader Application upon accepting your calling.
- 4) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.ole.scouting.org as soon as possible and report complete to the scout committee advancement chair.
 - Complete New Leader's Essentials
 - Attend Basic Leader Training
 - Attend monthly Unit Committee meeting
 - Attend weekly meetings as needed
 - Attend Ward Young Men Presidency meeting (when requested)
 - Attend Quarterly Stake Young Men Leadership Meeting (when invited)
 - Support Quarterly Courts of Honor
 - Correlate and encourage a quality program in all Units in the Ward
 - See that each family is visited before a boy enters a new unit to review the path to Eagle, Letter, Ranger or Silver awards.

Position: Committee Chairman

- 1) The Committee Chairman should have an excellent working knowledge of all aspects of the Scouting program, and should work closely with the Young Men Presidency, Advisors and Chartered Unit Representative in this capacity.
- 2) You should complete a BSA Adult Leader Application form at the time of the interview. The call cannot be presented in sacrament meeting earlier than two weeks after this application has been sent to the Scout Council office.
- 3) You have a Unit Commissioner assigned to your Ward, who is also a member of the Stake Young Men Presidency. He is a unique resource to call upon to assist with any needs or issues you may identify within the units in your ward, and is there to help coordinate with the Sunset Trail District. Your Unit Commissioner can and should be a valuable resource to help you in your calling.
- 4) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.olg.scouting.org as soon as possible and report complete to the scout committee advancement chair.
 - Complete New Leader's Essentials
 - Attend Basic Leader Training
 - Attend Position Specific Training
 - Attend Troop Committee Challenge Training
 - Attend Wood Badge Training
 - Attend and Chair monthly Unit Committee meeting
 - Attend weekly meetings as needed
 - Attend Ward Young Men Presidency meeting (when requested)
 - Attend Quarterly Stake Young Men Leadership Meeting (when invited)
 - Support Quarterly Courts of Honor
 - Correlate and encourage a quality program in all Units in the Ward
 - Study and use the Pack, Troop, Team and Crew Committee Guidebooks
 - Assign duties to committee members and orient them to their duties
 - Plan for Unit to receive the Quality Unit Award each year, and complete annual goal sheet and review sheet.
 - Ensure yearly re-chartering is completed accurately and on time.
 - Nominate Leaders for appropriate recognitions.
 - Ensure that each unit (Troop, Team, Crew) has completed an annual program calendar (typically completed by end of August each year).
 - Ensure that events and other information is properly communicated to leaders and families of participating young men.

Position: Committee Members

Note: Responsibilities relating to the Scout Troop, Varsity Team and Venture Crew may be assigned to separate individual committee members, or may be covered by one assigned member for all three units.

- 5) You should complete a BSA Adult Leader Application form at the time of the interview. The call cannot be presented in sacrament meeting earlier than two weeks after this application has been sent to the Scout Council office.
- 1) In fulfilling the duties of your calling, please do the following:
 - Complete BSA Youth Protection Training at www.olg.scouting.org as soon as possible and report complete to the scout committee advancement chair.
 - Complete New Leader's Essentials
 - Attend Basic Leader Training
 - Attend Position Specific Training
 - Attend Troop Committee Challenge Training
 - Attend monthly Unit Committee meeting
 - Support Quarterly Courts of Honor
 - Correlate and encourage a quality program in all Units in the Ward
 - Study and use the Pack, Troop, Team and Crew Committee Guidebooks
 - Accept specific assignments from the Committee Chairman

Advancement Committee Chair / Member

- Be responsible for monthly boards of review
- Be responsible for a Courts of Honor (should be organized and led by youth)
- Develop and maintain Merit Badge Counselor lists
- Make up Troop/Team/Crew advancement report & arrange for all awards
- Promote advancement in Troop, Team or Crew
- Track completion of annual Youth Protection Training for all Adults working with the scouts

Outdoor Committee Chair / Member

- Promote monthly outings
- Promote outdoor camping, hiking and high adventure programs
- Assist committee and Troop, Team and Crew with transportation planning, Tour Permits
- Attend Outdoor Leader Skills Training
- Attend Outdoor Skills Institute (OSI)
- Attend Wood Badge or Powder Horn training
- Promote Summer Camp, High Adventure or Super Activity experience for each registered boy
- Work with youth leaders in planning outdoor programs

Secretary and/or Treasurer (note: these duties may be covered by YM Secretary)

- Keep minutes of committee meetings
- Provide activity notices to families
- Provide activity notices to Ward Bulletin
- Is responsible for accident insurance registration
- Ensure all boys are enrolled in appropriate scouting program
- Ensure registrations for each scout are accurate and up to date
- When funds are raised, follow Church financial procedures
- Provide training and leadership to boy positions dealing with administration, membership, and finances